



Safety Orientation Checklist

8/14/2018

(Rev. 3)

Authorization

1. After reading and understanding everything in this document, each individual must sign and submit it to IBRL Management.
2. Only properly trained UIUC staff, students, and faculty or external users with a signed contract are authorized to work in or use any equipment in the IBRL.
3. Every user must be familiar on how to operate necessary equipment before beginning work. It is your responsibility to review pertinent materials and seek help when necessary.

Training Checklist *(initial when complete)*

Reviewed Operations Manual & Use Policy _____

Received Safety Orientation Presentation by IBRL Management _____

Reviewed SDS & Hazard Communication Plan _____

Reviewed any applicable Manuals, SOPs, & Guidance Documents _____

Completed DRS Laboratory Safety Training (Internal Only) _____

IBRL Safety Agreement:

I have received and understand all materials in the IBRL Safety Orientation Checklist. I understand that failure to follow safety guidelines may result in injury to myself and others, damage to facility and equipment, and will result in immediate removal from the IBRL and referral to University Administration for further action.

Key cards are issued to the individual user and access is monitored through a combination of key card and security cameras. All key cards must be returned to IBRL Management at conclusion of project.

Printed Name: _____ NetID/Company: _____

Signature: _____ Date: _____